



## HOW TO GET INMATE MENTAL HEALTH OR MEDICAL HISTORY INFORMATION TO LOS ANGELES COUNTY JAILS

If you have a family member with mental illness who is in jail, the Sheriff's website at <http://shq.lasdnews.net/pages/PageDetail.aspx?id=1721> may provide useful information. If you want to provide the jail mental health and medical staff with information about the family member's health, click on the **Inmate Medication Information Form** link on this web page. Print, complete, and fax as instructed below. This form will alert staff to screen the inmate for their health needs.

If you do not have the form, you can prepare your own screening request. Your request for screening should be done immediately and include the following information. Begin this fax with:

1. Inmate's full name
2. Date of birth
3. Booking Number
4. Jail location
5. Family contact information (phone, email, etc.)

**For inmates with mental health issues**, include the following information:

- His/Her diagnosis;
- His/Her psychiatrist's name, phone number, and address;
- Medications that are prescribed for the person by name, dosage, and time of day to be administered;
- Whether a particular medication has proven to be ineffective or has dangerous and/or other side effects;
- History of danger to self/danger to others/behavior in the recent past. Briefly describe the events and when they occurred; and
- Whether medication was taken as a condition of parole and, if so, the parole officer's name and contact information.

Jail Mental Health staff must conduct its own assessment of the person's condition and may not necessarily prescribe exactly the same medications.

**For inmates with urgent medical conditions**, such as diabetes, high blood pressure, seizures, heart problems, etc., who have currently prescribed medications for those conditions, include the medical doctor's name, address, and phone number for verification purposes.

Faxes can be sent 24 hours a day, seven days a week.

**Jail Mental Health Service Fax Numbers:**

Men's Fax: 213-972-4002

Women's Fax: 323-568-4650

**Sheriff's Medical Services Bureau (MSB) Fax Number:**

Sheriff's MSB : 213-217-4850

REMEMBER: If you are sending mental health information only, please fax to the Men's or Women's fax number (Jail Mental Health Service) above. If you are sending both mental health and medical information, you must fax the information to the Jail Mental Health Service number and the Sheriff's Medical Services Bureau number. Keep a copy of this fax for future reference.